



STUDY ASSISTANT

Study Management

Version 11.02

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Study Management

Introduction

Within the study record, the study is broken up into sections, Submissions, Study Management, and, if using the Subject Management module, Subject Management. These tabs allow you to access different portions of the study so you can maintain study information in the system. The Study Management tab allows you to access study details like review board information and current study personnel. You can also access and manage sponsors and subrecipients, view study drugs and devices, and enrollment criteria. If your system is using Subject Management with Finance, this area will also contain links to create Study Plans and Timelines, Budgets, Milestones, and Invoices. See the appropriate Finance Assistant manual.

This manual will guide you through different options you may have available within the Study Management tab. The main purpose of the Study Management tab is to house study details.

Accessing a Study

To locate your study, open the My Studies menu item found under Study Assistant.

My Workspaces ▾ IACUC
Find a Study
◀ Back

Find a Study Filters ⓘ

Display Projects by: IACUC Number ▾	IACUC Number: <input type="text"/>
Study Number: <input type="text"/>	Study Status: All ▾
Sponsor: <input type="text"/>	Study Classification: All ▾
Active <input type="checkbox"/>	Reference Number: <input type="text"/>
Principal Investigator: <input type="text"/>	IACUC Expiration Date: <input type="text"/> - <input type="text"/>
Department: <input type="text"/>	IACUC Full Renewal Expiration: <input type="text"/> - <input type="text"/>

+ Advanced Find Options

! Application Find Options

↺ Reset Find Options

🔍 Find ...

↓ Download Result(s)

22 result(s) found... 1 - 22

Open	Study Status	IACUC Number	IACUC Expiration Date	Study Number <hr/> Study Title	Principal Investigator	Sponsor
	Open	IACUC-2019-044	03/08/2019	Mechanism of Muscle Wasting & Identification <i>Mechanism of Muscle Wasting & Identification of Key Tumor Cell-Released Factors that Induce Cachexia & Intramuscular Mechanisms of Cancer Cachexia & Prognostic Biomarkers for ZIP4-mediated Cachexia in Pancreatic Cancer</i>	Investigator, John Samson II, B.S.	
	Open	IACUC-2019-057	03/15/2022	Using High Dosis of insuline in mices <i>Using High Dosis of insuline in mices</i>	Investigator, John Samson II, B.S.	

The page that opens will display the studies on which you have a role along with basic information about each study. Use the filters to narrow the list to the study you need to open. iRIS will default this screen to show the most recently used study at the top of the list. You can use the search criteria at the top of the page to locate the study you are looking for.

Once you have located the study in the list, click the Open icon.

When you open a study, the page will open to the Submissions tab. This tab contains links to various forms that can be created, completed, and submitted throughout the lifetime of the study. The top of the page lists a header with study-specific details. The left portion of the page contains links to the Study Application, Informed Consent, Other Study Documents, and any form you may need to create and submit for review. The right side of the page contains a link to Submission History which will list out all forms submitted for review on the study. Also listed is a link to Study Correspondence and Outstanding Submissions. For more information on these tabs see the Study Submissions manual.

The screenshot shows the top navigation area of the iRIS system. At the top left, there is a 'My Workspaces' dropdown menu. To its right, a box displays study details: 'IRB Number: IRB-19-3575', 'Alias: S0421', and 'PI: Investigator, John'. Further right, the user is identified as 'Study Assistant'. The main navigation bar is green and features the 'Submissions' tab, which is currently active, and a 'Back' button. Below this, a secondary header bar contains three tabs: 'Submissions' (active), 'Study Management', and 'Subject Management'. The main content area is divided into two columns. The left column, titled 'Protocol Items', lists 'Study Application', 'Informed Consent', 'Other Study Documents', and 'Contract Documents', each with a radio button and a right-pointing arrow. Below these is a 'Committee Generated' section. The right column contains a 'Submissions History' section with a radio button, a 'Study Correspondence' section with a radio button, and an 'Outstanding Submission(s)' section. This section includes a table with columns for 'Track Location', 'Ref Number', 'Request Type', and 'Process Submission'. The table currently shows 'There are no outstanding submissions.'

The Header

When you are within the study record, at the top of the page will always display the study header. The header contains current information related to the study you are viewing.

This close-up screenshot highlights the header information from the previous image. It shows the 'My Workspaces' dropdown, the study details box (IRB Number: IRB-19-3575, Alias: S0421, PI: Investigator, John), the 'Study Assistant' user name, and the 'Submissions' tab. Below this, the 'Study Status' is 'Draft', the 'IRB Number' is 'IRB-19-3575', and the 'Study Title' is 'CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone'.

Displayed at the top left of the header is the **Study Number** and **PI**.

Below this is listed the current **Study Status**, the **IRB Number**, **Study Title** and the **IRB Expiration Date**, depending on whether or not a date has been provided by the IRB.

The information in the header will update as it is changed.

Study Management

The Study Management tab is located at the top of the study screen next to the Submissions tab. Study Management contains links to different Study details including personnel on the study, sponsors and subrecipients, budgets, and departments. Links available to specific users in this section vary by study role. Most of this detail is defined in the Study Application when you create the Study in iRIS. The information entered in the application in specific data values will be stored in corresponding fields in Study Management. Note: see the Add a New Study manual for more details. At any time, you can access this information by linking to the appropriate field in Study Management.

My Workspaces
▼

IRB Number: IRB-19-3575

Alias: S0421

PI: Investigator, John

Study Assistant
S

Study Status:

Draft

IRB Number :

IRB-19-3575

Study Title :

Submissions
Study Management
Subject Management



Study Details
● Study Summary/Profile
● Screen Access
● Key Personnel
● External Personnel
● COI Status
● Review Board Selection
● Department Access

Study Details

The first section in Study Management contains links to different Study core fields – study summary information as set by the review board, personnel screen access, personnel on the study, and departments on the study.

Study Summary/Profile

The Study Summary will display the current status information related to the study. Anytime the review board updates these fields, that information will update here. This page is broken up into several parts. The first part displays basic study information and may appear differently in your system, depending on system settings. Always displayed are the Study Title, Status, and Study Number. The Status field is the current Study Status.

In the image below it lists different groups that can be expanded and collapsed by clicking on the  or .

My Workspaces	IRB Number: IRB-19-3575 Alias: CTSU S0421: PI: Admin	Study Assistant	Study Summary	Back
Study Status: Active	IRB Number : IRB-19-3575	Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone		
Print Friendly Save Changes				
Study Title:	CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone			
Status:	Active			
Alias:	CTSU S0421:			
Use Subject Tracking:	<input type="radio"/> Yes <input checked="" type="radio"/> No	Animal Research:	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Use Electronic Data Capture(EDC):	<input type="radio"/> Yes <input checked="" type="radio"/> No	Phase:		
Research Type:				
VA Number:				
Current Enrollments:	0	CTEP Number:		
Accrual Ceiling:				
Radiation Use:				
FDA Regulated:	No	Therapeutic Area:		
		Accrual Target:		
		Current Enrollment:		
		Study Classification:		
		Consent Form Required:	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Study Department(s)				
	Name	Is Primary		
	GH - Oncology	Yes		

You can also open a view of this page so you can print it for your records by clicking on the **Print Friendly** button.

Study Departments

The first group on this page will list current departments associated to the Study (as defined in section 3.0 of the Study Application).

Study Personnel

Study Personnel displays the names and roles of the current Study Personnel that are associated with the study (as defined in section 2.0 of the Study Application). A user’s profile can be viewed by clicking on the icon next to their name, as seen in the image below.

Study Personnel	
Principal Investigator :	 John Investigator
Study Contact:	 Dr. Susan M. Investigator, Ph.D
Co-Investigator:	 Dr. Patrick Investigator, Ph.D
Lab Manager:	 Andrea Gasper
Senior Research Associate:	 Alexandra Badone
Primary Regulatory Coordinator :	 Rebecca Lynn Johnson

The users detail page will list contact information as defined in their user account, training records defined under the Education History group and any Medical Licenses and CV’s uploaded. Click the **Back** button on the top right of the screen to return to the Study Dashboard.

Review Boards

Listed within the Study Summary is any review board information related to this study. Any review board that has reviewed this study will be grouped on this page with a list of review board attributes for the study. Whenever the review board updates this information, this page will reflect those changes. From this group, the study can obtain information

regarding approval dates, expiration dates, risk assigned to the study, closure information, and subject approval information. Depending on system settings, and which review board is associated to the study, the information that displays on this page may differ.

If more than one review board is associated to the study, each review board would be listed separately in different groups. In the study used in this example, only one review board, IRB, has been assigned to this study and the current IRB information displays on this page, as seen in the image below.

IRB	
IRB Number:	IRB-19-3575
IRB of Record:	Yes
Committee of Record:	Committee 01
IRB Initial Approval:	04/23/2019
Review Cycle:	6 months
IRB Expiration Date/Status Check Due Date:	09/23/2019
Last Continuing Review Approved:	05/18/2019

Study Details

This area of the Study Summary will provide a summary of other items in the study record like Sponsors, Drugs, Devices, and Enrollment Criteria. If information has been associated to the study in any of these groups, they will display in this area along with the details for those items.





Sponsors on the study will display. You can click on the link **Sponsor** to obtain additional information.

Study Details:	
Sponsor	
Sponsor Name:	* [10089] Department of Defense (CC 109)
Sponsor Type:	Department of Veterans Affairs
Sponsor Role:	
Funding Through:	
Contract Type:	

Study Drugs and Devices will also display, listing the detail for each item on the study. You can click on the link for either **Study Drug/Biologic/Chemical** agents or **Study Devices** for additional details.

Study Drug/Biologic/Chemical agents	
Drug List	
Trade Drug Name:	Ibuprofen
Generic Drug Name:	Advil
Investigational Drug Name:	
Manufacturer name of drug:	3-M Pharmaceutical
IND Number:	

The Study Profile also displays any Inclusion or Exclusion Criteria added to the study with clickable links for additional details.

	Inclusion Criteria	No Inclusion criteria have been associated.
	Exclusion Criteria	No Exclusion criteria have been associated.
	Treatment Criteria	No Treatment criteria have been associated.
	Workup Criteria	No Workup criteria have been associated.

When you are finished viewing the Study Profile, click the **Back** button to return to the Study Management tab.

Screen Access

Screen Access gives the ability to custom access to screens within the study to certain users on the study. By default, if a user is assigned a role on the study, they will have access to the study as specified in the Study Role Access within System Administration (see the System Administration – System Setup manual for more information). Each role on the study could have different access to the study depending on their access level.

You can further detail what screens within a study a user has access to with the Screen Access as shown in the image below.

This page will list available screens on the left side. The top of the page displays a list of users on the study. Within each user column are checkboxes that represent whether or not a user can access the screen to the left.

If the checkbox is selected, that means the user has full access to that page in the system. They can view and update on the page.

Depending on the number of users on the study, there may be vertical and horizontal scroll bars at the bottom and right of the screen so you can navigate to the other roles and screens available on the page.

If you need to restrict or allow a certain user on the study access to certain screens, this is where you set the appropriate access.

After making the necessary changes to this screen, click the **Save Changes** button and then the **Back** button to return to the main Study Management screen.

My Workspaces ▾

IRB Number: **IRB-19-3575**
 Alias: CTSU S0421:
 PI: Admin

Study Assistant

Study - Screen Access

◀ Back

Study Status: Active

IRB Number : IRB-19-3575

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone

Save Changes

Screen Name	Dan Pope, B.S.
Submissions	
Application	<input checked="" type="checkbox"/>
Grant Application	<input checked="" type="checkbox"/>
Informed Consent	<input checked="" type="checkbox"/>
Other Study Documents	<input checked="" type="checkbox"/>
Study Correspondence	<input checked="" type="checkbox"/>
Submissions History	<input checked="" type="checkbox"/>
Contract Documents	<input checked="" type="checkbox"/>
Study Notebook	<input checked="" type="checkbox"/>
Study Management	
Study Summary/Profile	<input checked="" type="checkbox"/>

Key Personnel

This link will open a screen similar to the one found in Section 3.0 of the Study Application. This page lists the current personnel on the study. Users need to have access to a study in order to be able to open/ view that study. The study will not show up in the **My Studies** link on their home page if they have not been added as Study Personnel.

Your system may or may not display all the roles shown below, depending on how your system is configured.

Depending on the Study Status, this page may be locked and means that your study is in a state where any changes to personnel need to be submitted to the review board for approval. See the Submissions manual for information on submitting change requests for approval.

My Workspaces ▾ IRB Number: **IRB-19-3575** Study Assistant Define Study Access Back

Alias: CTSU S0421:
PI: Pope, Dan, B.S.

Study Status: Active **IRB Number :** IRB-19-3575 **Study Title :** CTSU S0421 : Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone ▾

Save Access to the Study

3.0 Assign key study personnel(KSP) access to the study

Setup Study Personnel

3.1 * Please add a Principal Investigator for the study

?

Admin Admin admin, R.N. Brig. Gen.

Select if applicable

Student Department Chair
 Resident Fellow

If the Principal Investigator is a Student, Resident, Rabbit, or Fellow, the name of the Faculty Advisor must be supplied below.

3.2 If applicable, please select the Research Staff personnel:

?

A) Additional Investigators

B) Research Support Staff

If the Study Status allows for Personnel changes, the page will not be locked, and you will be able to add and remove users from the Study.

To add any user to any role, click the **Setup Study Personnel** at the top of the page then you can find the user or search the directory to add the user to the corresponding role, as seen in the image below.

Setup Study Personnel x

<p>User Search</p> <p>Study Personnel Pool</p> <p>Create My Personnel Pool</p> <p>Update My Personnel Pool</p> <p>Delete My Personnel Pool</p>	<p>Last Name: <input style="width: 150px;" type="text"/> First Name: <input style="width: 150px;" type="text"/></p> <p>by Department: All Departments Find User/Search Directory</p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #008080; color: white;"> <thead> <tr> <th style="width: 5%;">Select</th> <th style="width: 5%;">Training?</th> <th style="width: 40%;">Name</th> <th style="width: 20%;">Department</th> <th style="width: 30%;">Email</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center; font-size: small;">Your search criteria returned 0 results.</td> </tr> </tbody> </table>	Select	Training?	Name	Department	Email	Your search criteria returned 0 results.				
Select	Training?	Name	Department	Email							
Your search criteria returned 0 results.											

Selected Study Personnel:

Principal Investigator

Name	Role
✘ admin, Admin Admin, R.N. Brig. Gen.	Principal Investigator

Additional Investigators

Name	Role
No Personnel has been selected for this group.	

Research Support Staff

Name	Role
No Personnel has been selected for this group.	

Clear Key Study Personnel
Close Setup of Study Personnel

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The Setup Study Personnel window allows you to search the user directory by First name, Last Name, or Department. Enter all or part of the criteria and click the **Find User/Search Directory** button.

Last Name: <input type="text" value="inv"/>		First Name: <input type="text"/>		Find User/Search Directory
by Department: <input type="text" value="All Departments"/>				

Select	Training?	Name	Department	Email
		Investigator, Bob	Redlands	jbrown@mail.int.imedris.com
		Investigator, Jane jr., M.D. Brig. Gen.	Redlands	jbrown@imedris.com
		Investigator, John	Redlands	
		Investigator, NYU	Research Administration	smedlock142@imedris.com
		investigator, Principal	Healthcare Department	

To select a user to add, click the **Select User** icon. This selects the user and brings you to Add to Personnel Role, where you can select the role of the user. Select the role of the user then select the **Save** button. Once saved, the system will return to the **Setup Study Personnel** window where you add another user to one of the follow roles, see image below.

Add Personnel Role X

Select the Role for **Bob Investigator** :

- Principal Investigator**
- Additional Investigators**
- Research Support Staff**
- Non-Study Personnel**
- Study Contact**
- Faculty Advisor**
- Department Administrator**

Cancel

Save

You may or may not see the same role options as presented in this document, depending on your system configuration. Some of the roles available in this section include the following:

Principal Investigator – All study records must have a Principal Investigator. You can only have one Principal Investigator listed in the first section. If additional PIs are needed on the study, you may add them in the Additional Investigator's section, if available.

Additional Investigators – Any investigator roles for the study, aside from the Principal Investigator, can be listed here. You may have any number of Additional Investigator's and after you add a user to this group, you will be able to specify which role they have.

Research Staff – This section is for any non-investigator users you need to list on the study. You may have any number of research support staff listed here and after you add a user to this group, you will be able to specify their role.

Study Contact – The user you add as the Principal Investigator will default to the Study Contact. You may add additional Study Contacts as needed. A Study Contact is a user on the study who will receive study related notifications from the system such as Continuing Review notifications, Submission Correction notifications, Review Response notifications, etc. The Study Contact usually has another role on the study, such as a Research Coordinator or PI. Since the Study Contact is a role solely used for notification purposes, you can add users to this role without review board approval.

Department Administrator – You can add a user to Designated Department Approvals if you need to route submissions to a department reviewer before the review board will accept your submission. You can have any number of users listed here. When you submit a form that requires department approval, you will be able to select any user added here to include in the approval process. Because Designated Department Approvals are not study roles, you can add users to this role without review board approval.

Administrative Assistants – If you would like to allow an administrative assistant access to the study for data entry purposes, you can add them here. You can have any number of users listed. These users typically have limited access to the study and will not be considered KSP in the education check and will not be included in the submission signoff process. This role is not considered KSP so you can add users to this role without review board approval.

You can remove any user from the study by clicking the checkbox next to their name, and then clicking the **Remove** button in that same group. If you need to remove the PI, you will have to select a new user to take the PI's place because a study record cannot be created without this information. However, if the study is in a status that requires review board approval, you will need to request the removal of the user by submitting a form to the review board. Any personnel change requested will not take place until the review board approves the request.

After all of the necessary users have been associated to the study, click the **Save Access to the Study** on the Define Access page button and then **Back** to return to the main Study Management screen.

Department Access

The Department Access link will open a screen similar to the one found in Section 2.0 of the Study Application and will list the current departments associated to the study.

From this area, you will be able to indicate the study's primary department by selecting the appropriate radio button in the **Primary** column. If any changes to the page are made, click the **Save Access** button before exiting and the **Back** button to return to the main Study Management screen.

My Workspaces	IRB Number: IRB-19-3575 Alias: S0421 PI: Investigator, John	Study Assistant	Study Department Access Back			
Study Status: Active	IRB Number : IRB-19-3575	Study Title :	CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone			
<input type="checkbox"/>	Department Name	Institution	Contact	Phone	Address	Primary
<input type="checkbox"/>	Oncology	General Hospital				<input checked="" type="radio"/>

If you need to request changes to the departments on the study, you need to submit a form to the review board with the Study Application attached showing the changes in section 2.0. Requested changes in the department will not reflect on this screen until the review board approves the change.

Study Tasks

Study Tasks	
<input checked="" type="radio"/>	Study Notebook

Study Notebook

Study Notebook is a tool you can use to collect documentation for the study. You can use the notebook to keep an internal study log, or you can generate correspondence using the notebook.

When you initially view the Study Notebook page, there will be no records listed. Click the **Add a New Note** button to create a new note.


My Workspaces	IRB Number: IRB-19-3575 Alias: CTSU S0421: PI: Investigator, John	Study Assistant	Study Notebook Back										
Study Status: Active	IRB Number : IRB-19-3575	Study Title :	CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone										
*Subject		Content											
<input type="text"/>		<div style="border: 1px solid black; padding: 5px;"> <p>Drag your file here or click in this area.</p> </div>											
*Occurrence Date		<div style="border: 1px solid black; padding: 5px;"> <p>07/29/2019 <input type="text"/></p> </div>											
Upload Document(s)		<div style="border: 1px solid black; padding: 5px;"> <p>Drag your file here or click in this area.</p> </div>											
<table border="1"> <thead> <tr> <th>Delete</th> <th>Name</th> <th>Date</th> <th>View the Document</th> </tr> </thead> <tbody> <tr> <td colspan="4">No Attachments added.</td> </tr> </tbody> </table>		Delete	Name	Date	View the Document	No Attachments added.				<div style="border: 1px solid black; padding: 5px;"> <p>Verdana 11</p> <p>B I U S x₂ x² Ω </p> </div>			
Delete	Name	Date	View the Document										
No Attachments added.													
*Use Correspondence with this Note?													
<input type="radio"/> Yes <input checked="" type="radio"/> No													

A new page will open. You must enter a **Subject**, **Occurrence Date**, **Upload Document(s)** and **Content** for the note. If you choose not to select **the Use Correspondence with this Note**, click the **Save Note** button to add the note to Study Notebook ledger. Anyone with access to Study Notebook can see your note.

You can also specify to send a correspondence with the note if you need to email the note to another user. Indicate **Yes** to **Use Correspondence with this Note?**

***Use Correspondence with this Note?**

Yes No

- **Send Email with Correspondence**
 Yes No
- **Start Date for Correspondence**
  (MM/DD/YYYY)
 or
 days from occurrence date
- **Send Correspondence**
 Once on start date
 or
 Every day(s) from start date
- **Complete**
 Yes No
- **Recipient(s):**
- **Additional recipient(s):**

This will present a list of options about how you want to send the correspondence. Each item is described below.



Send Email with Correspondence – You must indicate “Yes” or “No”. “Yes” means that an email will be generated with this note and sent to the recipients. If you indicate “No”, the recipients will receive a Correspondence within iRIS on their homepage only.

Start Date for Correspondence – This is the date when you want the correspondence to generate. You can choose a calendar date or specify a number of days after the occurrence date (date you saved the note to the study).

Send Correspondence – Choose how often to send the correspondence. Once on the start date or indicate a certain number of days after the start date that you wish the correspondence to be sent.

Complete – The default selection is “No”, meaning when you save the note, the system will not look at the criteria to send the note as a correspondence. Only when you indicate “Yes” and save the note will the system then send the correspondence based on the criteria set.

Recipients – This is a clickable link that will open a page listing all current Study Personnel, as seen in the image below. If the Study Application has been submitted, board members of the review board overseeing your study will be listed as well. After you select who will receive the correspondence, click the **Save Changes** button.

My Workspaces  Study Assistant		Correspondence contact 	
Save Changes			
Contacts	Role	<input checked="" type="checkbox"/>	
<u>Study Personnel</u>			
	Principal Investigator	<input type="checkbox"/>	admin, Admin Admin Mr, J.D. Brig. Gen.
	Study Author	<input type="checkbox"/>	admin, Admin Admin Mr, J.D. Brig. Gen.
	Study Contact	<input checked="" type="checkbox"/>	Investigator, John
		<input checked="" type="checkbox"/>	Rohrback, Suzanne E
	Primary Regulatory Coordinator	<input type="checkbox"/>	Anderson, Gwen
<u>IRB One</u>			

Additional Recipients – This is a clickable link. If you would like to include a recipient who does not have an account in iRIS, you can choose to add additional recipients to the Correspondence. When you click on this link, a new page will open. Click on the **Add a New Contact** button.

The screenshot shows a web interface for adding contacts. At the top, there's a navigation bar with 'My Workspaces' and 'Study Assistant' on the left, and 'Correspondence Additional Contacts' and a 'Back' button on the right. Below this, there are two buttons: 'Add A New Contact' and 'Save And Return'. A table with columns 'Name' and 'E-mail Address' is present, but it's empty, with a message 'No Additional Recipients have been added.' below it.

From here you can add the recipient's name and email address. You can choose to add any number of additional recipients or remove them if you added them in error (you will need to click the checkbox next to the recipient then click the **Remove Selected Contacts** button). When you are finished entering in the names and email addresses of your additional recipients, click the **Save and Return** button, as seen in the image below.

This will return you to your note. When you are finished entering the details, click the **Save Note** button.

Your note will post in the Study Notebook. At any time, you can view this note or generate additional notes for the Study. Click the **Back** button to return to the main Study Management screen.

Sponsors & Subrecipients



Sponsor

The Study Sponsor page contains any Sponsors added to the study through the Study Application. From this area you view details for current Sponsors. The page will list current Sponsors on the study and is split in to two groups, Approved Sponsor and Pending Approval. If you need to modify, add, or remove a sponsor from a study you will need to submit an Amendment form to the review board.

Sponsors populate in the **Approved Sponsor** section when the review board approves a submission to which the sponsor is associated. Once a sponsor becomes approved, any modifications to that sponsor need to be submitted to the review board for approval. Therefore, you cannot make any changes to the records listed here.

Sponsors populate in the **Pending Approval** section whenever a modification to an existing sponsor is requested or whenever a new sponsor is in the process of being approved by the review board.

You can view sponsor details by clicking on the icon in the **Open** column.

My Workspaces

IRB Number: **IRB-19-3575**
Alias: CTSU S0421:
PI:Investigator, John

Study Assistant

Study Sponsor

Back

Study Status: Active

IRB Number : IRB-19-3575

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone

2 result(s) found...

	Open	Sponsor		Sponsor Type:	
<input type="checkbox"/>		Sponsor Name: [9006] Special Research Initiatives (CC 106)		Department of Veterans Affairs	
		Sponsor Role Modified: Funding;		CFDA Number:	
		Grant/Contract Number:		Project Period: From: to:	
		Funding Through:		Primary Grant Holder:	No
		if "No", then who is the Primary Grantee?:		Project Number:	
		Award Number Modified:		Grant Title:	
		Award Recipient:(If Award Recipient is not the same as identified on the study.)	Mussatto, Donna	Explain Any Significant Discrepancy:	
<input type="checkbox"/>		Sponsor Name: Department of Defense (CC 109)		Department of Veterans Affairs	
		Sponsor Role Modified: Monitoring;		Project Period: From: to:	
		Funding Through:		Primary Grant Holder:	No
		if "No", then who is the Primary Grantee?:		Project Number:	
		Award Number Modified:		Grant Title:	
		Award Recipient:(If Award Recipient is not the same as identified on the study.)	Mussatto, Donna	Explain Any Significant Discrepancy:	

Pending Approval

0 result(s) found...

	Open	Sponsor
		No sponsors are pending for approval for this study

This will open a new page listing read only details, as seen in the image below.

My Workspaces

IRB Number: **IRB-19-3575**
Alias: S0421
PI:Investigator, John

Study Assistant

Study Sponsor

Back

Study Status: Active

IRB Number : IRB-19-3575

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone

Info

Contacts

Sponsor Name: Gynecologic Oncology Group

Sponsor Type: Federal-NIH

Sponsor Role Modified: (Check all that apply)

- Funding
- Data Coordination
- Monitoring
- Auditing
- Passthrough
- CRO
- Payor
- Subrecipient

Click the **Contacts** link on the left side of the screen to view or add sponsor contacts.

My Workspaces

IRB Number: **IRB-19-3575**
Alias: S0421
PI: Investigator, John

Study Assistant

Study Sponsor

Back

Study Status:

Pending - Submitted for

IRB Number :

H120016

Study Title :

CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone Refractory Prostate Cancer

Go Back
Add Contact
Delete Contact

Info

Contacts

	Name	Title	Division	Primary Phone	Primary Address
<input type="checkbox"/>	ravindra, sanjana				

Click **Add Contact** to bring up a list of contacts associated with the sponsor.

My Workspaces

IRB Number: **IRB-19-3575**
Alias: S0421
PI: Investigator, John

Study Assistant

Study Contacts

Back

Study Status:

Pending - Submitted

IRB Number :

H120016

Study Title :

CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone Refractory Prostate

Add a new Contact
Add selected Contacts

	Name	Title	Division	Primary Phone	Primary Address
<input type="checkbox"/>	Barone, Tanya M.		II	9092524251	
<input type="checkbox"/>	Bingum, Jane				
<input type="checkbox"/>	Jain, Ritu		QA II	8883332222	
<input type="checkbox"/>	Mayor, Don is Changed				
<input type="checkbox"/>	ravindra, sanjana already added				

Check the box next to one or more contacts and click **Add selected Contacts** to add the sponsor contact to the study or click **Add a new Contact** to open a screen where you can enter information about a new contact.

My Workspaces ▾

IRB Number: **IRB-19-3575**
 Alias: S0421
 PI: Investigator, John

Study Assistant

Study Contacts

⏪ Back

Study Status: Pending - Submitted ▾

IRB Number : H120016

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone Refractory Prostate ▾

*Last Name: <input style="width: 90%;" type="text"/>	First Name: <input style="width: 90%;" type="text"/>	Middle Initial: <input style="width: 80%;" type="text"/>
Title: <input style="width: 90%;" type="text"/>	Division: <input style="width: 95%;" type="text"/>	
Primary Address: <input style="width: 95%; height: 40px;" type="text"/>	Primary Phone: <input style="width: 95%;" type="text"/>	
Secondary Address: <input style="width: 95%; height: 40px;" type="text"/>	Secondary Phone: <input style="width: 95%;" type="text"/>	
Comments: <input style="width: 95%; height: 40px;" type="text"/>	E-mail: <input style="width: 95%;" type="text"/>	

Enter in information and click **Save Changes** to add the contact to the study. This will also add the new contact to the master list of contacts associated with the sponsor.

My Workspaces ▾

IRB Number: **IRB-19-3575**
 Alias: S0421
 PI: Investigator, John

Study Assistant

Study Contacts

⏪ Back

Study Status: Pending - Submitted ▾

IRB Number : H120016

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone Refractory Prostate ▾

	Name	Title	Division	Primary Phone	Primary Address
<input type="checkbox"/>	Barone, Tanya M.		II	9092524251	
<input type="checkbox"/>	Bingum, Jane				
<input type="checkbox"/>	Jain, Ritu		QA II	8883332222	
	john, Smith already added				
	ravindra, sanjana already added				

Click **Back** to return to the list of sponsor contacts on the study. If you added a contact in error, click the box next to a name and click **Delete Contact**. Click **Go Back** to return to the main Study Sponsor screen.

My Workspaces ▾

IRB Number: **IRB-19-3575**
 Alias: S0421
 PI: Investigator, John

Study Assistant

Study Sponsor ⏪ Back

Study Status: Pending - Submitted ▾

IRB Number : H120016

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone Refractory Prostate ▾

Go Back
Add Contact
Delete Contact

Info	Name	Title	Division	Primary Phone	Primary Address
Contacts	<input type="checkbox"/> john, Smith				
	<input type="checkbox"/> ravindra, sanjana				

Drugs and Devices

Drugs and Devices

- [Drug/Biologic/Chemical agents](#)
- [Devices](#)

Drug/Biologic/Chemical Agents

Click on the link to be directed to a page that will display any Study Drug that has been added to the Study Application. This page is broken up in to two parts, Approved Drugs and Pending Drugs, as seen in the image below.

Drugs populate in the **Approved Drugs** section when the review board approves a submission to which the drug is associated. Once a drug becomes approved, any modifications to that drug need to be submitted to the review board for approval. Therefore, you cannot make any changes to the records listed here.

Drugs populate in the **Pending Drugs** section whenever a modification to an existing drug is requested or whenever a new drug is in the process of being approved by the review board.

You can view this page in a printer friendly format by clicking the **Printer Friendly** button on the top right of the page.

You can view drug details by clicking on the icon in the **Open** column.

My Workspaces ▾

IRB Number: **IRB-19-3575**
 Alias: S0421
 PI: Investigator, John

Study Assistant

Study Drug/Biologic/Chemical agent ⏪ Back

Study Status: Active

IRB Number : IRB-19-3575

Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone ▾

Print Friendly

Approved Drugs

1 result(s) found...

Open	Drug Name	IND Number
	Trade Drug Name Ibuprofen Generic Drug Name Advil Investigational Drug Name	

Pending Drugs

1 result(s) found...

Open	Form Name	Drug Name	IND Number
	Continuing Review Submission Form (Version 3.0)	Trade Drug Name aspirin Generic Drug Name Investigational Drug Name	

This will open a new page listing read only details, as seen in the image below.

My Workspaces	IRB Number: IRB-19-3575 Alias: S0421 PI: Investigator, John	Study Assistant	Study Drug/Biologic/Chemical agent
Study Status: Active	IRB Number : IRB-19-3575	Study Title : CTSU S0421: Phase III Study of Docetaxel Advanced Hormone	
Trade Drug Name	Ibuprofen		
Generic Drug Name	Advil		
Investigational Drug Name			
Identify the name of the manufacturer or source of investigational drug/biologic	3-M Pharmaceutical		

Devices

Click this link to view any Device that has been added to the Study Application. This page is broken up in to two parts, Approved Devices and Pending Approval, as seen in the image below.

Devices populate in the **Approved Devices** section when the review board approves a submission to which the device is associated. Once a device is approved, any modifications to that device on the study need to be submitted to the review board for approval. Therefore, you cannot make any changes to the records listed here.

Devices populate in the **Pending Approval** section whenever a modification to an existing device is requested or whenever a new device is in the process of being approved by the review board.

You can view this page in a printer friendly format by clicking the **Printer Friendly** button on the top right of the page.

You can view device details by clicking on the icon in the **Open** column.

My Workspaces	IRB Number: IRB-19-3575 Alias: S0421 PI: admin, Admin Admin Mr, B.S. Brig. Gen.	Study Assistant	Study Device
Study Status: Active	IRB Number : IRB-19-3575	Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone	

Approved Devices

1 result(s) found...

Open	Device Name	Is the Device FDA Approved	IDE Number
	Neuropsychiatric EEG- Based Assessment Aid (NEBA)	Yes	

Pending Approval

1 result(s) found...

Open	Form Name	Device Name	Is the Device FDA Approved	IDE Number
	Study Application (Version 1.0)	Neuropsychiatric EEG- Based Assessment Aid (NEBA)	Yes	

This will open a new page listing read only details.

My Workspaces	IRB Number: IRB-19-3575 Alias: S0421 PI: admin, Admin Admin Mr, B.S. Brig. Gen.	Study Assistant	Study Device
Study Status: Active	IRB Number : IRB-19-3575	Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone	

Please indicate the device type.

Approved Device
 Investigational Device

Device Name Neuropsychiatric EEG- Based Assessment Aid (NEBA)

Manufacturer/Supplier of Device

Medicare Category A B

Where will the Devices Be Stored

Will Devices be supplied at no Cost Yes No

Is this a HUD (HDE) Yes No

HDE Number

Is the Device FDA Approved Yes No

Pending request tables improvements

A modification has been made to the “Pending Request” tables. This modification will affect, species, analgesia, strain etc.. Before, when data was collected in the submission forms, records would go into the Pending Table under the respective link from the Protocol Management.

Now, if a request has been made but is still has a Draft status, the data collected from the form will not be available under “Pending Request” table.

My Workspaces ▼ IACUC Number: **IACUC-2019-2229** Study Assistant **Study Species** ⏪ Back

Alias: CRISPR/CAS9
PI: Ack, Casey, J.D.

Study Status: **Draft** IACUC Number : IACUC-2019-2229 Study Title : CRISPR/CAS9 Gene editing on eye color on mice Print Friendly

Approved Species

0 result(s) found...

Open	Species Name				Scientific Name		Common Name	Is Species USDA	USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory	
Daily Avg	Census High									
No species have been added to this study										

Pending Species

0 result(s) found...

Open	Species Name				Scientific Name		Common Name	Is Species USDA	USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory	
Daily Avg	Census High									
No species have been added to this study										

When the submission has been submitted and is no longer under a “Draft” study status, the requests will move into the “Pending Species” table.

My Workspaces ▼ IACUC Number: **IACUC-2019-2229** IACUC: IACUC **Study Species** ⏪ Back

Alias: CRISPR/CAS9
PI: Ack, Casey, J.D.

Study Status: **Pending - Submitted for Initial Review** IACUC Number : IACUC-2019-2229 Study Title : CRISPR/CAS9 Gene editing on eye color on mice Print Friendly Add a New Species to Study

Approved Species

0 result(s) found...

Edit	Species Name				Scientific Name		Common Name	Is Species USDA	USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory	
Daily Avg	Census High									
No species have been added to this study										

Pending Species

1 result(s) found...

Edit	Species Name				Scientific Name		Common Name	Is Species USDA	USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory	
Daily Avg	Census High									
	Mouse				Mus musculus		Laboratory mouse			
	Female & Male	1			50	0	50	50	No	No

When the submission has been approved, the requests will move into the “Approved Requests” table from the “Pending Request” table.

My Workspaces IACUC Number: **IACUC-2019-2229** IACUC: IACUC **Study Species** Back

Alias: CRISPR/CAS9
PI: Ack, Casey, J.D.

Study Status: **Active** IACUC Number: IACUC-2019-2229 Study Title: CRISPR/CAS9 Gene editing on eye color on mice

Approved Species

1 result(s) found...

Edit	Species Name				Scientific Name		Common Name	Is Species USDA		USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory		
Daily Avg	Census High										
<input type="checkbox"/>	Mouse				Mus musculus		Laboratory mouse	No			
	Female & Male	1			50	0	50	No	No		

Pending Species

0 result(s) found...

Edit	Species Name				Scientific Name		Common Name	Is Species USDA		USDA ID Number	Strain Stock
	Sex	Age	Weight	Category Type	Total Number Requested	Total Number Approved		Wildlife	Laboratory		
Daily Avg	Census High										
No species have been added to this study											

If a study is revised and another version is created, the data in the from the first form will not be saved and therefore will not be put into the “Pending Request” table.

Enrollment Criteria

Enrollment Criteria

- Inclusion Criteria**
- Exclusion Criteria**

Inclusion Criteria and Exclusion Criteria



If you are using Inclusion / Exclusion Criteria in your Study Application the information entered there will be housed within this link, as shown in the image below. The following steps are used for both Inclusion and Exclusion Criteria.

This page is broken up in to two parts, Approved Criteria and Pending Approval.


Inclusion or Exclusion Criteria populates in the **Approved Criteria** section when the review board approves a submission to which the criteria is associated. Once the criteria are approved, any modifications need to be submitted to the review board for approval. Therefore, you cannot make any changes to the records listed here.

Criteria will populate in the **Pending Approval** section whenever a modification to an existing criteria record is requested or whenever new criteria are in the process of being approved by the review board.

You can view this page in a printer friendly format by clicking the **Printer Friendly** button on the top right of the page.

My Workspaces  IRB Number: **IRB-19-3575** Study Assistant **Study Criteria**  Back

Alias: S0421
PI: admin, Admin Admin Mr, B.S. Brig. Gen.

Study Status: **Active** IRB Number : IRB-19-3575 Study Title : CTSU S0421: Phase III Study of Docetaxel and Atrasentan vs Docetaxel and Placebo for Patients with Advanced Hormone 

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Approved Criteria

1 result(s) found...



Open	Definition	Order Number
	Must be 18 years of age.	1

Pending Approval

1 result(s) found...

Open	Definition	Order Number
	Must be 18-65 years of age, Inclusive.	1

You can view device details by clicking on the icon in the **Open** column, as seen in the image below.


My Workspaces  IRB Number: **IRB-19-3575** Study Assistant **Study Criteria**  Back

Alias: S0421
PI: admin, Admin Admin Mr, B.S. Brig. Gen.

Edit Inclusion criteria associated with this study.

Order Number:

Definition:



Must be 18- 65 years of age.

This will open a new page listing read only details.